Office Use Only - APPLICATION NUMBER: _____

Funding Application

APPLICATIONS CLOSE 30 MARCH 2019

Who Can Apply

- Community groups
- Schools
- Sports teams
- Individuals
- Community projects
- Not for profit organisations

Who Can NOT Apply

- Businesses
- Organisations or individuals not based on Waiheke Island
- Organisations or individuals who have received a New Hope Grant in the last 12 months
- Organisations or individuals who have outstanding, or unresolved, accountability reports from previous New Hope Community Grants

What you will need to supply with your application

- ☐ A cover letter
- ☐ A copy of charities or incorporated society certificate (if applicable)
- ☐ Two quotes for each item which will be purchased, in the breakdown section of this application.
- ☐ A signed letter from your referee/sponsor
- ☐ Anything else that will benefit your application. (Remember we may not know much about you or your group/organisation)

Applicant Contact Details

Organisation/Applicant	
Is the organisation a registered charity or incorporated society? Yes ☐ No ☐	If yes: Registration Number:
Main contact for this application	
Phone:	Mobile:
Email	
Postal Address	

Do you operate under any other name? Yes ☐ No ☐

Name

Has this applicant received a grant from New Hope previously? Yes ☐ No ☐

Details

Who will benefit from your project?

Which of the following age groups will benefit from your project?

☐ 0-5 years ☐ 6-12 years ☐ 13-25 years ☐ 26-64 years

From the list below select up to three groups that you feel benefit from your project

- ☐ Youth
- ☐ Family/Whanau
- ☐ Women
- ☐ Children
- ☐ Unemployed
- ☐ Elderly
- ☐ People with disabilities
- ☐ At risk youth/disadvantaged
- ☐ Other (Note: Please provide further details below)

Other: (Note: If you selected other above please provide further details in the section below.)

Approximately how many people will benefit from your project?

What is the purpose of your grant?

When do you expect to start and complete your project?

Start date of project	End Date of Project

Tell us briefly about your project and how the community will benefit from it
(NOTE: you can provide more details in your supporting documentation)

Total cost of project	$	Total requested from New Hope	$

Breakdown of amount required

(NOTE: Please attach at least two quotes for each item listed below to this application)

	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$
Total	$

Bank account details

(NOTE: New Hope will not pay into a personal bank account. Please supply the bank account details of the organisation you are applying on behalf of, or asupplier.)

Bank	Account No.
Name of account	

Have you explored any other options to help fund this project/community event? Yes ☐ No ☐

Details of other options explored (If applicable) E.g. fundraising, other funding applications, donations etc. (NOTE: If space is limited please attach further details to this application)

Independent Referee (Note: This must be someone that is not involved in your organisation, but can comment on the services you provide. You will also need to also supply a signed letter of reference from this person.)

Name	Contact Number
Email	Organisation

Applicant agreement

By signing below, you are agreeing to the following conditions:

- To the best of your knowledge the information supplied in this application is true & correct
- Grants received from New Hope are to be spent within 6 months of receiving the grant & any funds not spent must be returned to New Hope within the said 6 months (Note: Failure to adhere will require a full refund of the total funds granted)
- That grants received will only be used for purposes set out by the Grants Committee (Note: Failure to adhere will require a full refund of the total funds granted)
- Accountability reports & copies of receipts must be returned to New Hope within 6 months of receiving the funds. (Note: Failure to submit an accountability report, with all accompanying documentation (receipts, invoices, and proof of payment), will require a full refund of the total funds granted)
- Should any changes be made to your project or group that would affect the outcome of project that New Hope has funded, New Hope must be notified. (Note: Failure to adhere will require a full refund of the total funds granted)
- New Hope may use the names of groups or individuals and amounts granted and any photos taken during the grants ceremony for marketing and publicity purposes
- You must have a representative present to receive the grant at the grants recipient ceremony
- All grants will be published and all decisions are final
- You have supplied all of the accompanying documents listed below (Note: New Hope may require further, supplementary, documentation to process your application)

  - ☐ A cover letter
  - ☐ A copy of charities or incorporated society certificate
  - ☐ 2 x quotes for every item that will be purchased if the grant is successful
  - ☐ A signed letter from your reference from referee
  - ☐ All other documentation that will benefit your application, remember we may not know much about you or your group/organisation

First Name	Last Name
Organisation	
Position	
Signature	Date

Please attach additional supporting documents & return to New Hope by no later than:_____

Each year New Hope commits funds, through New Hope Community Grants, to provide financial support for community events and projects on Waiheke Island. These grants are up to a maximum of $2000 per request, and an individual/organisation/community group/schools can apply and can only receive one grant within a 12 month period.

Applications for New Hope Community Grants will only be received from individual/organisation/community group/schools based on Waiheke Island where Waiheke communities gain from them. Community Grants are provided for specific projects and accountability reports will be required by the recipients failing the submission of an accountability report with all accompanying documentation (receipts, invoices, and proof of payment) a full refund of the total monies may be requested.

New Hope reserves the right to approve or decline all New Hope Community Grants at their discretion and all New Hope Community Grants will be paid directly into the organisations bank account (**NOTE:** money will not be paid to personal bank accounts). Applications for New Hope Community Grants are to be submitted on the Community Grant Application Form and are to be scanned and emailed to community@newhopenz.org.nz. NOTE: No hand delivered applications will be accepted.

New Hope is a business unit of Windsor Park Hub Limited, a charitable social enterprise company embedded with a Christian worldview.
For more information about Windsor Park Hub Limited please contact info@windsorpark.org.nz